



DOCUMENTS CLEARING SERVICES L.L.C
لخدمات متابعة المعاملات ذ.م.م
PERFECTION | HONESTY | TEAM WORK



About Us

At Al Asheera, we understand that navigating the complexities of document clearing can be a daunting task. Since our foundation in 2007, we have dedicated ourselves to simplifying these processes for businesses and individuals alike. We are a trusted partner committed to delivering reliable, fast, and economical document clearing services that adhere to the highest business standards.

Our commitment extends beyond mere transactions. We believe in building lasting relationships by keeping our clients fully informed about the status of their documents at every step. With a focus on quality and highly competitive rates, Al Asheera has grown to become the preferred choice for numerous corporate clients and individuals who regularly entrust us with their critical document clearing requirements.



Our Mission

To be the leading document services company by delivering quality, efficient work that ensures complete customer satisfaction and saves them time and money.



Our Vision

To simplify government procedures and deliver unmatched quality services, creating a profound positive impact and fulfilling all client needs wholeheartedly.

Our Core Values



Ethical Practice

Upholding the highest standards of integrity, transparency, and honesty in every interaction.



Adaptability

Embracing change and evolving our services to meet dynamic regulatory requirements and client needs.



Client Focus

Placing our clients at the heart of everything we do, actively seeking and valuing their feedback to foster continuous improvement.



Excellence in Service

Delivering standardized, unmatched services that consistently bring the best possible outcomes for all our clients.



Professionalism

Maintaining a high level of expertise, dedication, and respect in all our professional engagements.





Our Services

1

PRO Services:

Professional liaison with government departments for corporate and individual requirements.

2

Insurance Services:

we assist with applications, processing claims, and providing ongoing support and advice to ensure clients have adequate protection against life's uncertainties.

3

Amer Services:

Facilitating various residency and visa-related transactions through Amer centers.

4

Tas-heel Services:

Supporting all Tas-heel transactions for labor and immigration processes.

5

Emirates ID Services:

Assisting with new applications, renewals, and other Emirates ID related procedures.

6

Family Visa Processing:

Comprehensive support for family visa applications, from initial submission to final stamping.

7

Residency Stamping Service:

Efficient processing for residency visa stamping on passports.

8

Passport Clearance:

Handling all types of passport-related clearances and renewals.

9

Arabic Translation:

Certified translation of documents from various languages to Arabic and vice-versa, required for official purposes.

10

Business Licenses:

Guiding and assisting with the application and renewal of various business licenses.

11

Company Liquidation:

Providing expert support through the complex process of company dissolution and liquidation.



Specialized Services



Trademarks

Assistance with trademark registration and protection.



Certification

Facilitating various document certifications required for official use.



License Renewal

Streamlined services for timely renewal of business and professional licenses.



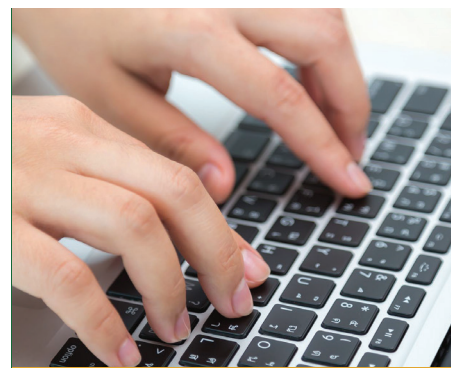
Quicker Document Clearances

Expedited services for urgent document processing needs.



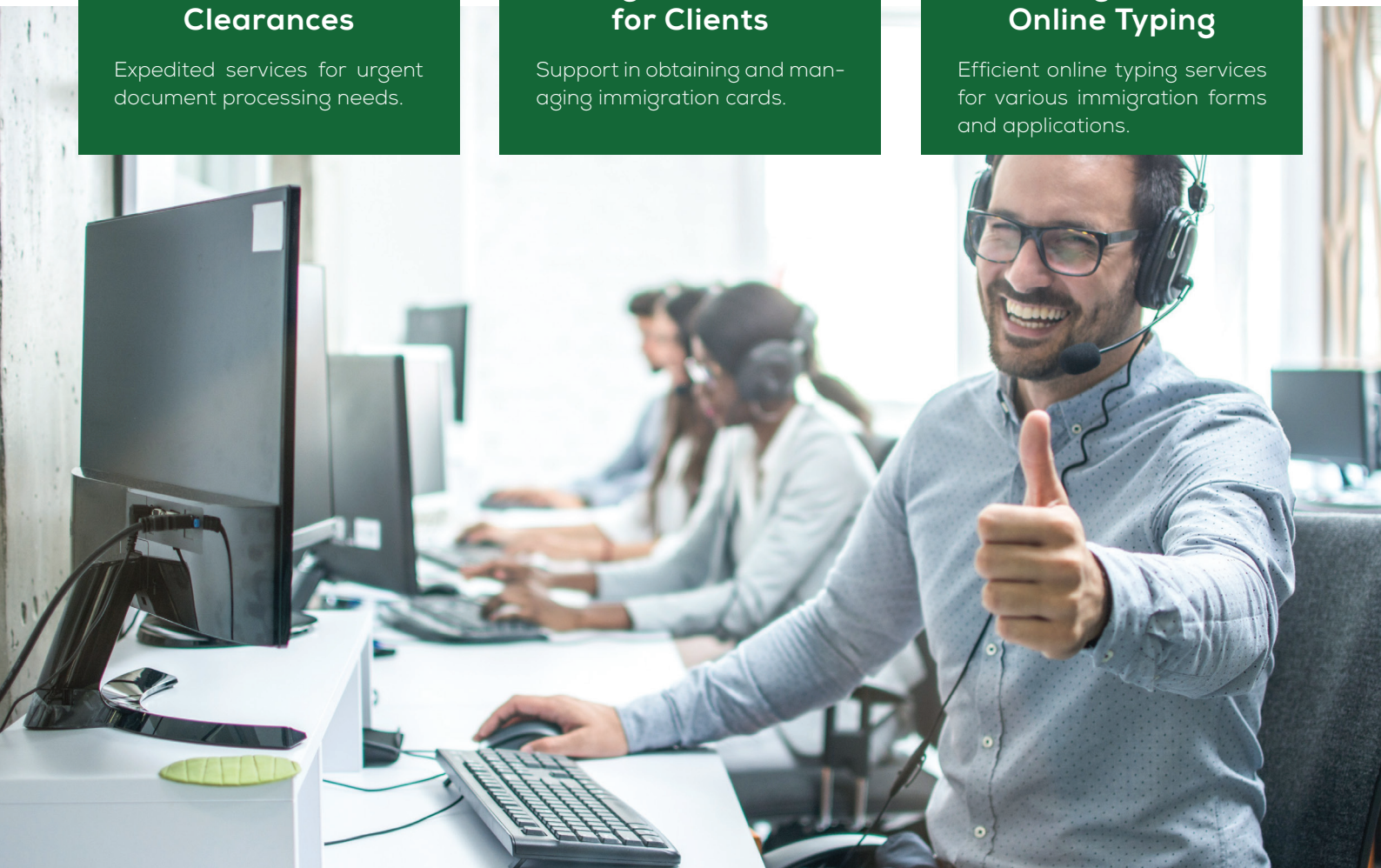
Immigration Cards for Clients

Support in obtaining and managing immigration cards.



Immigration Online Typing

Efficient online typing services for various immigration forms and applications.





Company Formation & Support

Mainland Company Setup:

Expert guidance and processing for establishing companies in mainland Dubai and all Emirates.

Free Zone Company Setup:

Comprehensive support for setting up businesses in various free zones across the UAE.

Sponsorship Service:

Reliable and trustworthy sponsorship solutions for your business.

Corporate PRO Services:

Dedicated PRO services tailored for corporate clients.

Attestation:

we provides efficient attestation services for educational and non-educational documents, ensuring official certification for use in the UAE and internationally. We handle the entire process, from submission to authentication, saving you time and ensuring compliance.

Approvals:

We specialize in securing government approvals for various documents and processes, navigating complex procedures on behalf of our clients.

Domestic workers:

We simplifies the process of employing domestic workers by providing specialized document clearing services. We handle visa applications, medical examinations, and labor contracts, ensuring compliance with UAE regulations.

Office Arrangement:

We do comprehensive planning, coordination, and execution of setting up new office spaces or reconfiguring existing ones.

Fitout Approvals From Dubai



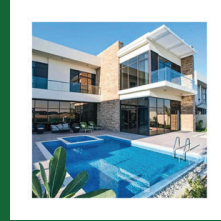
Dubai Municipality Approval



DM Food Dept. Approval



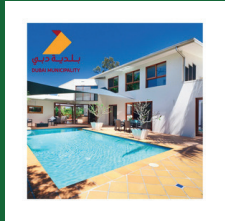
DM Health Dept. Approval



Villa Modification Approvals



Mezzanine Approval



Swimming Pool Approval



DCD Approval



GAS Approval



DDA Approval



Trakhees Approval



DIEZ Approval



Concordia Approval



DHA Approval



DHCC Approval



Dubai South Approval



DED Approval



TECOM Approval



JAFZA Approval



RTA Approval



DEWA Approval



Nakheel Approval



Emaar Approval



Deyaar Approval



Damac Approval



Our Expertise: Sector-Specific Solutions

- ▶ Contracting company
- ▶ Super markets and hyper markets
- ▶ Security company
- ▶ Food and beverage company
- ▶ Shipping companies
- ▶ Saloons
- ▶ Film production and event management
- ▶ Health care center
- ▶ Delivery company
- ▶ Trading companies
- ▶ Facility management
- ▶ Cleaning companies
- ▶ Technical services
- ▶ Human resource consultancy





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